**Research Assistant**

**Project Title:** Graduate Students and Career Success: Individualized Professional Skills Development

**Deadline to apply:** May 6, 2020  
**Duration:** 2-terms (S20 term, F20 term)  
**From:** May 11, 2020  
**To:** December 18, 2020  
**Compensation:** $6,000  
**Location:** Majority of duties to be completed remotely; some on-campus requirements in F20 possible

**Project Description:**

This project proposes to implement a program for individualized professional skills development for graduate students across York. It will support students in the creation of an individual development plan (IDP), which provides a framework through which students can personalize access to resources necessary for success after graduation.

Adopting an IDP model at York is a response to feedback from students and graduate program directors calling for integrated professional skills resources offered at the program-, faculty- and university-level. This project will also seek to more fully integrate a variety of best practices related to professional development within university structures and graduate student milestones. Similar materials will also be developed to support postdoctoral researchers.

**Qualifications:**

Currently pursuing a graduate degree in full-time status in the S20 and F20 terms at York University. Experience conducting literature reviews, qualitative data collection and analysis, and communicating research results through a variety of mediums (written, visual presentation, oral).

Students must be conducting research in one or more of the following areas: higher education policy; enhancing university student experiences; professional skills development; labour market transitions; goal-setting, motivation, engagement and reflection practices.

**Project Responsibilities:**

* Conducting research on published studies relating to existing IDP models and graduate professional development practices
* Creation of an IDP framework to support professional development in graduate programs
* Development of educational and support materials for graduate programs about the benefits of IDP completion and supporting students in the creation of IDPs
* Formulating best practices for graduate programs on incorporating IDPs and other professional skills development opportunities into program activity

The Research Assistant will have flexibility regarding the scheduling of specific responsibilities, however, must meet specific deadlines in support of the project outcomes.

**How to Apply:**

To apply, please submit the following by email to Wesley Moir, Academic Affairs Officer, Faculty of Graduate Studies at [wmoir@yorku.ca](mailto:wmoir@yorku.ca):

* One-page statement outlining how the project outcomes are relevant and related to current research interests
* Resume and/or CV
* Supervisor contact information

Applications must be received by May 6, 2020.