

1. FGS Standing Committee Members [by-election]

We are writing to ask you for your recommendations regarding possible faculty member nominees to the Faculty of Graduate Studies' Academic Planning & Policy Committee for the remainder of a two-year term. The term commences on election and continues until June 30, 2021.

Before submitting names, please ensure that your suggested nominees are [members of the Faculty of Graduate Studies](#), are available to serve for the remainder of the two year term, and are free on the days and times that meetings are most likely to take place. Nominees should provide a 250-word biographical statement.

Members of Faculty Standing Committees are also members of Faculty Council. Council meets the first Thursday of each month October through December and February through June at 3:00 p.m.

<u>Committee</u>	<u>Vacancies</u>	<u>Times and Days of Meetings</u>
FGS Academic Policy & Planning Committee	2	2nd Wednesday of every month from 9:30 a.m. to 12:00 noon

2. Vice-Chair of Council and Academic Planning & Policy Committee [by-election]

We are writing to ask you for your recommendations regarding possible faculty member nominees for the Faculty of Graduate Studies' **Vice-Chair of Council**. The Vice-Chair of Council also serves as the Vice-Chair of Academic Planning & Policy Committee. The position commences on election and continues until June 30, 2020. On July 1, 2020, the Vice-Chair assumes the Chair of Council and Academic Planning & Policy Committee, serving until June 30, 2021.

Before submitting any names, please ensure that your suggested nominees are [members of the Faculty of Graduate Studies](#), are available to serve until June 30, 2021, and are free on the days and times that meetings are most likely to take place. Faculty Council normally meets on the first Thursday of each month October through June commencing at 3:00 p.m. Academic Planning & Policy Committee meets on the second Wednesday of every month from 9:30 a.m. to 12:00 noon.

Nominees should provide a 250-word biographical statement. Nominees are welcome to self-nominate.

Please send nominees and their contact information to me at < fgsgovrn@yorku.ca > by December 9, 2019, 4:00 p.m.

Thank you,

M. Michael Schiff
Coordinator, Faculty Governance
Faculty of Graduate Studies

cc: FGS Nominating Committee

FGS faculty member membership status:

<http://gradstudies.yorku.ca/faculty-staff/academic-affairs/faculty-membership/current-members/>

<http://gradstudies.yorku.ca/faculty-staff/academic-affairs/council-governance/>
<http://gradstudies.yorku.ca/faculty-staff/academic-affairs/council-governance/members/>
<http://gradstudies.yorku.ca/faculty-staff/academic-affairs/council-governance/procedures/>

4. Academic Planning and Policy Committee

Mandate:

- advises the Dean on academic policy and planning for the Faculty by developing, reviewing, and/or assessing planning documents, including but not limited to: program academic plans, OCGS documentation, or gists thereof; and monitors that adjustments occur where called for; or advises the Dean on any matters as requested by the Dean or Council;
- initiates and refers major policy issues to the Council or its appropriate Committee, and reviews policy submitted from other Faculty Committees before transmitting to Council for approval;
- reviews proposals for new Graduate Programs or fields within existing Graduate Programs; reviews the academic standards of FGS; recommends changes to the general regulations, rules and procedures of the Faculty as considered desirable; and refers them to Council and Senate for approval;
- reviews annually the Senate-mandated curriculum overview statement of individual Graduate Programs regarding new, revised or deleted graduate courses and program changes, approves them in the name of Council and transmits them to the Senate;
- reviews and makes recommendations respecting the criteria and procedures for appointment of faculty members to FGS.

Structure:

Voting Members:

- Chair of Council
- Vice-Chair of Council
- four faculty members
- two graduate students

Ex-officio Non-Voting Members:

- Dean
- Secretary of Council and Associate Dean (Academic Affairs)
- Associate Dean (Student Affairs)
- Vice-President (Research & Innovation)
- University Librarian
- Vice-President (Academic)
- Academic Affairs Officer
- Assistant Secretary of Council

<http://gradstudies.yorku.ca/faculty-staff/academic-affairs/council-governance/procedures/#ac>